



**NOC Annual General Meeting (AGM)
Virtual Annual General Meeting due to Covid-19 Pandemic
Wednesday, September 23, 2021**

MINUTES

1. Call to Order and welcome to NOC Members and Guests – Ken Noronha

Meeting called to order at 6:35 pm welcoming members and guests. Meeting protocols and housekeeping based on virtual format established. It was mentioned that the meeting would be recorded.

2. Due notice of meeting

In tabling the notice, and declaring the virtual meeting opened, Ken Noronha recognized a good turnout of members (27 in attendance). A quorum of at least 12 members is required which was exceeded and the business of the meeting proceeded.

Virtual polling protocol established - To manage the voting process, members were asked to participate on items to be voted on through a list of poll questions. Polling questions and results can be found further in this document

3. Approval of 2020 AGM packages and minutes – Ken Noronha

Motion:- to approve the minutes of the last AGM, December 16, 2020 as written and attached to agenda as well as the Ratification of the Acts of the Board of Directors 2020-2021. Reference to the NOC website for these and other documents. – Motion passed

4. 2021/2022 Season Program - Music Director - John Kraus

A warm welcome was given to the new Choral Director – Jonathan Wong. A thank you to those involved in the process and level of participation

Early October start is anticipated, should COVID 19 protocol allow

The 2020/2021 current program was reviewed, the listed is considered firm, however it may still be influenced by Covid-19 pandemic guidelines. E.g., venue access and inside building limits etc. Trinity has introduced a Live Streaming service for events which will be quite beneficial to NOC and their outreach goal.

Matt Dusk special performance 2022/2023 season

5. Bingo Fundraising and Attendance – Marie Narini.

Bingo continues to be a significant and valuable line item in NOC financials. Each Bingo event, generate much needed funds use is various ways to help support the society financial needs. Adjustments have been made to the routine as a result of Covid-19 to ensure continued health and safety of all. Current teams recognized (2 teams), additional volunteers are encouraged as teams can be easily expanded. Membership fee is waived for those who volunteer. Volunteers still encouraged.

6. Vice-President presentation - David Kuhnke

Existing funding programs remain in place. Poster and Brochures program introduced previously (and distribution teams) will need to continue and supported. Other sources such as Bingo, Ads for programs and donations will be pursued. Joint fund raising event with Best Western was a success. Need for Librarian (Choir and Orchestra), Cam Christie and Dina Fernhouf are both interested for the Choir Librarians, expect further confirmation.

7. President - Ken Noronha

-Financial Review

a) 2020/2021 financial review

The various reports (Balance Sheet/ Income Statements) were presented.

Financial statement suggests a positive position benefited by donations and cost reductions in areas such as insurance and bookkeeping. Draft Financial Statements available for review on the NOC website.

b) New Year End change approved by CRA. Two (2) tax returns have been submitted to support the change. (The NEW Financial Year End of the Corporation ends on August 31)

This change should make the Corporation's year end more meaningful and fits better with concert season

-Membership fees – 2021-2022 season: \$250.00 with \$125.00 tax donation receipt

-Summer student being considered to scan and digitize NOC documents (Government assistance required)

-Constitution and By-Laws

The Constitution and By-laws have been revamped to meet the Oct 21, 2021 (ONCA) Ontario Not-for-Profit Corporation Act, and is now available on the web site for viewing. Document now streamlined and updated, Job descriptions removed, financial year end changed, schedules consolidated.

-Vaccination status for members, volunteers and patrons

Board recommended all members and volunteers be fully vaccinated. NOC view member safety is a priority. Patrons will be advised as per current Provincial Government legislation at time of concert.

8. Returning directors

Members of Returning Directors were introduced. The floor was opened for new nominees to join the board. Although no further nominee at this time, the board is open for new members and members were asked to consider the position

9. Poll questions and results

- 1) **That the package and 2020 AGM Minutes be accepted**
 - a) Motion passed unanimously
- 2) **That all acts taken or purported to have been taken by the Directors and Officers of the NOC as disclosed be approved, ratified and confirmed**
 - a) Motion passed unanimously
- 3) **That the cost of the membership fee for 2021-2022 season be set at \$250.00, said fee to include a \$125.00 donation tax receipt**
 - a) Motion passed unanimously
- 4) **To accept the draft Financial Statement, as presented and to be saved to the NOC website for circulation to the members**
 - a) Motion passed unanimously
- 5) **That Michael Ford be re-appointed as Auditor of the NOC, until the next AGM, or until a successor is appointed, at a remuneration to be fixed by the Board of Directors, the Board being hereby authorized to fix such remuneration**
 - a) Motion passed unanimously
- 6) **To adopt the revised Constitution and By-Laws thereby allowing the NOC to meet the impending October 21, 2021 implementation of the ONCA (Ontario Not-for-Profit Corporation Act)**
 - a) Motion passed unanimously
- 7) **To accept the current slate of directors as presented**
 - a) Motion passed unanimously
- 8) **That this NOC Annual General Meeting (AGM) of Thursday, September 23, 2021 be adjourned**
 - a) Motion passed unanimously

10. Other Business

Members urged to use the NOC website (www.northumberlandmusic.ca) as their source of information. If unable to access NOC website, reach out for options, including sharing with another member. Questions encouraged

11. Adjournment

There being no further business a poll to adjourn the NOC Annual General Meeting (AGM) of Thursday September 23, 2021 meeting was taken. Meeting adjourned at 7.33pm
Motion Carried.

12. Date and Place next meeting

TBA